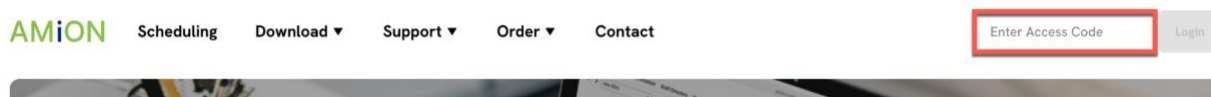


Internal User Login Flow for SSO-enabled Schedules

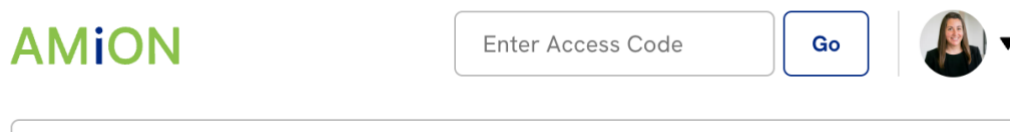
Single sign-on is an authentication scheme that allows a user to log in with a single ID to any of several related, yet independent, software systems. Amion’s SSO-enabled schedules allow users to log in once and access Amion without re-entering authentication factors.

1. Navigate to www.amion.com
2. In the ‘Enter Access Code’ field, enter your organizations Access Code



3. Click ‘Login’
4. This will bring you to your organization's two-factor authentication system to log in. Log in with your organization’s credentials.
5. Access Amion

You will only need to create an account and sign-in ONE TIME. The next time you access www.amion.com you will be brought directly to the Amion Login Screen to enter your Access Code.



Please Note: If your organization sets an auto-timeout for applications, every time you're auto-logged out of the Amion application you will need to re-sign per the steps above.